

WORKSHEET 3	Career and work
Name: _____ No.: _____ Class: _____	

1. Put the following words in the correct categories in the table below. Some words may go in more than one category.

• *casual* • *challenging* • *clerical* • *committed* • *competent* • *complicated*
 • *creative* • *flexible* • *honest* • *industrial* • *influential* • *manual* • *organised*
 • *relaxed* • *respectful* • *stressful* • *varied* • *well-paid*

Job / Work	Working environment	People

2. There are many different ways of working. Choose the right words from the box to match with the definitions below. Two are not needed.

• *teamwork* • *promotion* • *salary* • *challenge* • *recognition* • *problem* • *collaboration*
 • *responsibility* • *independence* • *professional* • *authority* • *achievement*

- a) A move to a higher level in a company. _____
- b) The process of working with someone to produce something. _____
- c) A fixed amount of money that you earn each month or year from your job. _____
- d) A duty that you have to do because it is part of your job or position. _____
- e) The ability to make your own decisions. _____
- f) Praise, respect, or admiration. _____
- g) Something that needs a lot of skill, energy, and determination to deal with or overcome.

- h) Work that you do together with other people as a group. _____
- i) A particular thing that you have accomplished. _____
- j) Someone who has special skills and qualifications. _____

3. Choose the correct response to each sentence.

- | | | |
|--------------------------------------------------|---------------------------|-----------------------------------------------|
| a) I've got some bad news. I didn't get the job. | i. Well done! | ii. Really? That's awful. |
| b) My mother's got a promotion. | i. Wow! That's fantastic. | ii. Is it part-time? |
| c) What do you do for a living? | i. The money's great. | ii. I work as a decorator. |
| d) Guess what! My daughter's just got a job! | i. Really? What happened? | ii. That's brilliant! What kind of job is it? |